



ANNUAL GENERAL MEETING MINUTES
The Canadian Association for Co-operative Education
Thursday, November 6, 2014
University of British Columbia in Vancouver, British Columbia
9:00 am – 10:00 am PST

1.0 Call to Order and Opening Remarks (Jeela Jones)

The meeting was called to order at 9:05am PST.

Jeela Jones, President, extended a warm welcome to all CAFCE members in-person and via webcast. A special welcome was extended to new and first-time co-op professionals/CAFCE members at the meeting. She encouraged everyone to take the time to talk to new people and build your networks.

2.0 Approval of the Agenda (Jeela Jones)

Motion: Be it resolved that Lisa Barty from the McMaster University serve as the Parliamentarian for the CAFCE Annual General Meeting held on November 6, 2014.

Motioned by: Jeela Jones

Seconded by: Karen Reimer

Online

All in favour: 9

Against: 0

Absentions: 0

In person

All in favour: 60

Against: 0

Absentions: 1

Proxy

All in favour: 16

Against: 0

Absentions: 0

On a motion made by Jeela Jones seconded by Jasmin Berteotti, the agenda was approved.

Online

All in favour: 6

Against: 0

Absentions: 2

In person

All in favour: 62

Against: 0

Absentions: 0

Proxy

All in favour: 16

Against: 0

Absentions: 0

3.0 Approval of Annual Meeting Minutes of October 23, 2013 (Jeela Jones)

Discussion:

- Christine Dawson should read Kristine Dawson.
- Clarification was requested on whether or not individuals who did not attend the 2013 AGM could vote on the approval of the minutes.
 - It was resolved that members who have read the minutes are eligible to approve.

On a motion duly made by Jeela Jones seconded by Cathie Edmond, the minutes of the October 23, 2013 Annual General Meeting were approved with aforementioned adjustments.

Online

All in favour: 5

Against: 0

Absentions: 5

In person

All in favour: 50

Against: 0

Absentions: 7

Proxy

All in favour: 15

Against: 0

Absentions: 1

4.0 President's Report (Jeela Jones)

Jones took the opportunity to review the key points to be covered in the President's report:

1. Financial Health of CAFCE
2. Recap of 2013-2014 strategic initiatives
3. Introduction of incoming Board

5.0 Treasurer's Report (Aldo Morabito)

5.1. 2013/14 Audited Financial Statements

Motion: Be it resolved that the 2013-2014 audited financial statements as were presented be approved.

Motioned by: Jeela Jones
Seconded by: Trudy Osborne

Online

All in favour: 4
Against: 0
Absentions: 3

In person

All in favour: 61
Against: 0
Absentions: 3

Proxy

All in favour: 16
Against: 0
Absentions: 0

5.2 Appointment of Auditor for 2014/15 Audit

Motion: Be it resolved that Peter Hogg be appointed the CAFCE Auditor for the 2014-2015 period.

Motioned by: Jeela Jones
Seconded by: Julie Walchli

Online

All in favour: 8
Against: 0
Absentions: 1

In person

All in favour: 66
Against: 0
Absentions: 0

Proxy

All in favour: 16
Against: 0
Absentions: 0

6.0 CAFCE Initiatives from 2013/14 (Jeela Jones)

Jeela Jones underlined the three main initiatives CAFCE aimed to achieve in 2013-2014:

1. Membership Engagement
 - a. Increased number of professional development opportunities online
 - b. Creation of the Directors at Large positions to ensure both university and college voices were being acknowledged
2. Organizational viability
 - a. After undergoing financial instability for several years, the present CAFCE structure and financial health are strong

- b. Based on this, it will be time to look at new goals for the future
- 3. Enhancing and strengthening the CAFCE brand
 - a. New and improved CAFCE website to stay current
 - i. Added features such as online payments and voting
 - b. Statistics database remains a challenge
 - i. Focused on giving this project new life in 2015 and getting it off the ground

7.0 CAFCE Board of Directors Election Results (2014/15) (Jeela Jones)

Jeela Jones took this opportunity to thank and recognize the strong contributions of the outgoing Board. Furthermore, she thanked each and every CAFCE member for their continued contributions and support.

At this time, the results of the new Board were officially revealed:

EXECUTIVE

PRESIDENT: Julie Walchli, University of British Columbia, BC

PAST PRESIDENT: Jeela Jones, University of Ottawa, ON

PRESIDENT ELECT: Jasmin Berteotti, University of Lethbridge, AB

SECRETARY: Charlene Marion, Bishop's University, QC

TREASURER: Aldo Morabito, Ganotec Inc./Construction Kiewit Cie, ON

REGIONAL REPRESENTATIVES

ALBERTA: Jasmin Berteotti, University of Lethbridge

ATLANTIC CANADA: Scott Daniels, Mount Saint Vincent University

BRITISH COLUMBIA/YUKON: Shauna Tonsaker, Simon Fraser University

MANITOBA: Angela Bohonos, University of Manitoba

ONTARIO: Kirk Patterson, University of Waterloo

QUEBEC: Joanne Ross, John Abbott College

SASKATCHEWAN: Trudy Osborne, Saskatchewan Polytechnic

MANAGER/DIRECTORS-AT-LARGE

MANAGER/DIRECTOR-AT-LARGE, Colleges: Cathie Edmond, Algonquin College

MANAGER/DIRECTOR-AT-LARGE, Universities: Muriel Klemetski, Simon Fraser University

EMPLOYER REPRESENTATIVES

MICHAEL MORIN, Public Service Commission

ACCREDITATION COUNCIL REPRESENTATIVE

Karen Reimer, University of Guelph

8.0 Message from the Incoming President (Julie Walchli)

8.1 Introduction from the Incoming Board

Each new Board member had the opportunity to introduce themselves and why they were interested in volunteering for CAFCE.

9.0 New Business Julie Walchli

Incoming President, Julie Walchli, took the opportunity to welcome all the delegates in person and online to the AGM at UBC. She expressed her gratitude to the outgoing Board as well as welcomed the new and returning members. She continued by first and foremost, encouraging an increased participation in CAFCE groups by all members especially to some of the newest CAFCE members. She encouraged members to seek out and ask questions to those already volunteering. Furthermore, Walchli reiterated the strong financial health of CAFCE and that it continued to be an important goal to maintain moving forward. With that said, the new Board would be tasked with revisiting the strategic goals of CAFCE and the direction it would take for the next three years and welcomed input from the membership. The new Board would also be examining ways to continue to increase value for the membership to professional development activities and other partnerships and projects.

Walchli thanked everyone once more for their strong dedication to CAFCE and that she looked forward to the upcoming year.

10. Adjournment (Julie Walchli)

On a motion duly made by Julie Walchli, seconded by Kelly Mahoney, the meeting was adjourned at 10:10am PST.