Canadian Association for Co-operative Education
Annual Meeting
Thursday, November 6, 2008 – 1-2 pm
Delta Chelsea Hotel, Rossetti Room, 3rd Floor
33 Gerrard St West, Toronto, ON

MINUTES

1.0 Opening Remarks
Stefan Kerry welcomed and thanked the members for attending the 2007/08 Annual Meeting

2.0 Appointment of Parliamentarian
Nancy Chiang from University of Waterloo was appointed Parliamentarian for the meeting.

3.0 Approval of the Agenda

Motion to approve the agenda
Motion to Approve: Kirk Patterson
Seconded by: Diana Young
All in favour, CARRIED

4.0 Approval of Draft AGM Minutes (November 7, 2007)

Motion to approve the draft minutes from November 7, 2007 as presented
Motion to Approve: Kirk Patterson
Seconded by: Malcolm Billings
All in favour, CARRIED

5.0 Reports

5.1 President’s Annual Report
Stefan Kerry presented an overview of the Board of Directors and Committee’s activities during the 2007/08 membership year. For detailed information please reference the President’s Report (CAFCE 2007/08 Annual Report http://www.cafce.ca/download.php?id=381). Of special note, (reference the CAFCE 2008 Conference Report) the Conference reported a profit of $49,571.39 (split 50/50 with EWO) and silent auction profit of $4,004.60 (earmarked for the CAFCE CSOTY). Mark your calendars for CAFCE 2010 Conference in Charlottetown PEI.

EWO has graciously donated $10,000 of the conference monies back to CAFCE. Ian Wallace, EWO president officially presented the cheque to Stefan Kerry.
5.2 Treasurer's Financial Report

Shane Philippe

Stefan Kerry presented the Financial Statements on behalf of Shane Philippe, CAFCE Treasurer.

Revenue:
KPMG was acknowledged for donating $800 on behalf of Shane Philippe.

Expenses:
Meeting Expenses of $15,769 were clarified as including ($8,112 Statistics database, PD committee expenses $2,856)

Anniversary celebrations difference between 2007 ($17,550) – 2008 amounts comes from the $2500 to each region.

- CAFCE Atlantic PD Report
- Manitoba PD Report
- Ontario PD Report

Shane wants to make sure the message gets out there is that CAFCE is not in dire financial straits.

5.2.1 Approval of the 2007/08 Financial Report - Year-ended 08/31/08

Motion to approve the 2007/08 Financial Report – Year ended 08/31/08
Motion to Approve: Lisa Whalen
Seconded by: Ian Wallace

Discussion:
Doug Corby asked if there was any way we can get the actual numbers broken out for meetings expenses.

All in favour, CARRIED

5.2.2 Approval of appointing SEGAL & Partners LLP as auditor of the association for 2008/09 - Year ended 08/31/09

Motion to approve the approval of appointing SEGAL & Partners LLP as auditor of the association for 2008/09
Motion to Approve: Stefan Kerry
Seconded by: Kevin Rolston
All in favour, CARRIED

Action Item:
Carol Cox to put a note meeting expenses breakdown.
6.0 New Business

6.1 CAFCE By-Law Amendment

Stefan Kerry

The members shall, at each annual meeting appoint an Auditor to audit give assurance regarding the accounts of the Corporation. The Auditor shall to hold office until the next annual meeting provided that the Board may fill a casual vacancy in the office of Auditor. The remuneration of the Auditor shall be fixed by the Board. The Auditors of the Corporation shall be given the same notice as the members for the annual meeting.

Rationale: To provide the Board with the flexibility to hold annual reviews with a full audit every 4-5 years during a non-conference year to reduce the association’s expenditures.

Motion to approve the CAFCE By-Law Amendment:
Motion to Approve: Stefan Kerry
Seconded by: Anil Raheja

Discussion:
Diana Young asked for clarification of the second sentence. “The Auditor shall hold office until the next annual meeting provided that the Board may fill a casual vacancy in the office of Auditor.”

The Auditor shall hold office until the next Annual meeting. In the event that the Auditor is unable to fulfill their responsibility the Board may fill the vacancy.

Motion to approve the 1st amendment:
Motion to Approve: Doug Corby
Seconded by: Diana Young
All in favour, 1 opposed (Bob Scouler)
CARRIED

Discussion:
A full audit will be conducted at least once every five years.

Motion to approve the 2nd amendment:
Motion to Approve: Bob Scouler
Seconded by: Anil Raheja
All in favour, 2 Opposed (Kirk Patterson, Ken. Porteous)
CARRIED

Discussion:
The members shall, at each annual meeting, (additions of coma)

Motion to approve the 3rd amendment:
Motion to Approve: Chenfeng Huang
Seconded by: Linda Hart
All in favour, CARRIED

Motion to amend the CAFCE Bylaws 11.04 Auditor to include the amendments from Doug Corby, Bob Scouler and Chenfeng Huang.
Motion to Approve: Stefan Kerry
Seconded by: Maria Borg-Olivier
All in favour, Opposed (Kirk Patterson, Ken Porteous)
CARRIED

The members shall, at each annual meeting, appoint an Auditor to give assurance regarding the accounts of the Corporation. A full audit will be conducted at least once every five years. The Auditor shall hold office until the next Annual meeting. In the event that the Auditor is unable to fulfill their responsibility the Board may fill the vacancy. The remuneration of the Auditor shall be fixed by the Board. The Auditors of the Corporation shall be given the same notice as the members for the annual meeting.

7.0 Announcement of the CAFCE 2008/09 Board of Directors
Linda Hart

Linda announced the new CAFCE Board of Directors:

Anil Raheja (President)
Kevin Rolston (President Elect & BC-YK)
Stacey Cool (Secretary)
Shane Philippe (Treasurer)
Stefan Kerry (Past President)
Diana Young (AB)
Lisa Whalen (ON)
Line Marier (QC)
Kelly Mahoney (MB)
Cliff Harrison (SK)
Ernie Doiron (Atlantic Canada)

Ex-officio: Carol Cox

Linda Hart, on behalf of CAFCE Board, presented Stefan Kerry, with a token of appreciation for serving as president for the year.

Stefan Kerry, on behalf of the 2007/08 CAFCE Board, presented Linda Hart with a token of appreciation for her three years of volunteer service on the CAFCE Board.

8.0 Adjournment

Motion to adjourn
Motion to Approve: Stefan Kerry
Seconded by: Nancy Chiang
All in favour, CARRIED
1 Anil Raheja, Memorial University
2 Bob Scouler, Centennial College
3 Chen Huang, Concordia U
4 Clifford Scott, PSC
5 Diana Young, University of Lethbridge
6 Doug Corby, Fanshawe College
7 Ian Wallace, University of Guelph
8 Kevin Rolston, Langara College
9 Kirk Patterson, University of Waterloo
10 Linda Hart, University of Guelph
11 Lisa Whalen, Georgian College
12 Malcolm Billings, USTC
13 Maria Borg-Olivier, Seneca C
14 Nancy Chiang, University of Waterloo
15 Stacey Cool, UNBSJ
16 Stefan Kerry, Ryerson University

Proxy Votes:
17 Mary Murphy, CAN
18 Peter Rans, MUN
19 Vimala Raheja, MUN
20 Wally Jacobs, MUN
21 Kathleen Winningham, Centennial
22 Alex Bottauci, Concordia U
23 Christine Webb, Concordia
24 Edith Katz, Concordia
25 Jean-Michel Paquette, Concordia
26 Louise Lalonde, Concordia U
27 Richard Melkonian, Concordia U
28 Sally Craig, Concordia U
29 Linda Lewington, UA
30 Bernice Ezirim
31 Kathie Anderson
32 Dan Greenberg, RRC
33 Jasminn Berteotti, UL
34 Nancy Green, Ucalgary
35 Patricia Oleksiew, RRC
36 Randy Johnson, NAIT
37 Stephen Concini, UA
38 Steve Craig, UL
39 Susan Konski, Keyano College
40 Dorothy Gryszczuk, Fanshawe
41 Natalie Nossal, HM
42 Kerry Earmer, Carleton U
43 Cathy Macleod, UNBC
44 Sheila Ashwell, UBC
45 Victoria Lougheed, Uvic
46 Don Bailey, Uvic
47 Angie Francis
48 Francine Proctor, Uvic
49 David Hutchinson, Uvic
50 Peter Cross, Uvic
51 Nancy Reed, Uvic

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52 Laura Black, Uvic
53 Shawn Read, Thompson Rivers U
54 Anna-Marie Jubilo, UBC
55 Judith Hall, BCIT
56 Deb Bartlette, UFV
57 Claudia Sperling, Uvic
58 Bevin Heath Ansley
59 Gloria Darroch, Camousin C
60 Andrea Giles, Uvic
61 Gerry Born, UM
62 Jeela Jones, UO
63 Karima Ramji, Uvic
64 Kelly Mahoney, UM
65 Laura Lazo, UM
66 Norah McRae, Uvic
67 Rohinne Lal, SFU
68 Kenneth Porteous, UA
69 Trudy Osborne, SIAST
70 Shelley Ruecker, SIAST
71 Cliff Harrison, SIAST
72 Leland Patterson, SIAST
73 Genevieve Snider, McGill
74 Elizabeth Levin, Swinburne (Aust)
75 Janet Brydges, UG
76 Shelley Gallina, UG
77 Andrew Kramer, UG
78 Bruce Wilson, UG
79 Gary Waller, UW
80 Gary Waller, UW
81 David Thompson, Canadore C
82 Brenda Jessop, Sheridan
83 Cathie Edmond, Alonquin UC
84 Colin McEwan, WLU
85 Joanne Cross, Georgian College
86 Line Marnier, ACDEC Quebec
87 Marc-André Daoust, Ottawa
88 Michelle Benjamin, McMaster
89 Bob Pryslak, UTSC
90 Dallas Boyer, UT
91 Elaine Fenner, Seneca College
92 Barbara Strang, UA
93 Karen Vande Vyvere, UA
94 Sherri Kuss, UA
95 Laurie Lahn, WLU
96 Colleen Phillips-Davis, UW
97 Kerry Mahoney, UW
98 Keith Kenning, UW
99 Tony Munro, UW
100 Janet Metz, UW
101 Karen McCargar, WLU
102 Olaf Naese, UW
103 Rich Roach, UW
104 Russ Winslade, Okanagan College

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105 Sandra Shantz, UW  Nancy Chiang
106 Shani Pearson, HM  Nancy Chiang
107 Tony Sebastian, SIAST  Stacey Cool
108 Mike MacIsaac, Cape Breton University  Stacey Cool
109 Julie Johnson, NSCC  Stacey Cool
110 Brenda Smart, Dal U  Stacey Cool
111 Diane Kunec, UManitoba  Stacey Cool
112 Ernie Doiron, UPEI  Stacey Cool
113 Gerri Acorn, UM  Stacey Cool
114 Jenny Kagetsu, UBC  Stacey Cool
115 Kirsten Somers, MSVU  Stacey Cool
116 Mausi Reinbold, MSVU  Stacey Cool
117 Scott Daniels, MSVU  Stacey Cool
118 Anna Cranston, Dal  Stacey Cool
119 Sonya Horsburgh, MSVU  Stacey Cool
120 Daniela Ibarra, Ryerson  Stefan Kerry
121 Noha Saab, Ryerson  Stefan Kerry
122 Peggy Jarvis, UW  Stefan Kerry
123 Nathalie Fahel, Ryerson  Stefan Kerry
124 Anna Lam, Ryerson  Stefan Kerry
125 Carmen Poulin, UW  Stefan Kerry
126 Craig Edwards, RRC  Stefan Kerry
127 David Everest, UW  Stefan Kerry
128 Gaby St. Pierre, Uottawa  Stefan Kerry
129 Rocco Fondacaro, UW  Stefan Kerry

Required 126/Count 129