

**Canadian Association for Co-operative Education
Annual Meeting
Thursday, November 6, 2008 – 1-2 pm
Delta Chelsea Hotel, Rossetti Room, 3rd Floor
33 Gerrard St West, Toronto, ON**

MINUTES

- 1.0 Opening Remarks Stefan Kerry
Stefan Kerry welcomed and thanked the members for attending the 2007/08 Annual Meeting
- 2.0 Appointment of Parliamentarian
Nancy Chiang from University of Waterloo was appointed Parliamentarian for the meeting.
- 3.0 Approval of the Agenda
Motion to approve the agenda
Motion to Approve: Kirk Patterson
Seconded by: Diana Young
All in favour, CARRIED
- 4.0 Approval of Draft AGM Minutes (November 7, 2007)
Motion to approve the draft minutes from November 7, 2007 as presented
Motion to Approve: Kirk Patterson
Seconded by: Malcolm Billings
All in favour, CARRIED
- 5.0 Reports
- 5.1 President's Annual Report Stefan Kerry
Stefan Kerry presented an overview of the Board of Directors and Committee's activities during the 2007/08 membership year. For detailed information please reference the President's Report (CAFCE 2007/08 Annual Report <http://www.cafce.ca/download.php?id=381>). Of special note, (reference the CAFCE 2008 Conference Report) the Conference reported a profit of \$49,571.39 (split 50/50 with EWO) and silent auction profit of \$4,004.60 (earmarked for the CAFCE CSOTY). Mark your calendars for CAFCE 2010 Conference in Charlottetown PEI.
- EWO has graciously donated \$10,000 of the conference monies back to CAFCE. Ian Wallace, EWO president officially presented the cheque to Stefan Kerry.

5.2 Treasurer's Financial Report

Shane Phillippe

Stefan Kerry presented the Financial Statements on behalf of Shane Phillippe, CAFCE Treasurer.

Revenue:

KPMG was acknowledged for donating \$800 on behalf of Shane Phillippe.

Expenses:

Meeting Expenses of \$15,769 were clarified as including (\$8,112 Statistics database, PD committee expenses \$2,856)

Anniversary celebrations difference between 2007 (\$17,550)

– 2008 amounts comes from the \$2500 to each region.

- [CAFCE Atlantic PD Report](#)
- [Manitoba PD Report](#)
- [Ontario PD Report](#)

Shane wants to make sure the message gets out there is that CAFCE is not in dire financial straits.

5.2.1 Approval of the 2007/08 Financial Report- Year-ended 08/31/08

Motion to approve the 2007/08 Financial Report – Year ended 08/31/08

Motion to Approve: Lisa Whalen
Seconded by: Ian Wallace

Discussion:

Doug Corby asked if there was any way we can get the actual numbers broken out for meetings expenses.

Action Item:

Carol Cox to put a note meeting expenses breakdown.

All in favour, CARRIED

5.2.2 Approval of appointing SEGAL & Partners LLP as auditor of the association for 2008/09 - Year ended 08/31/09

Motion to approve the approval of appointing SEGAL & Partners LLP as auditor of the association for 2008/09

Motion to Approve: Stefan Kerry
Seconded by: Kevin Rolston

All in favour, CARRIED

6.0 New Business

6.1 CAFCE By-Law Amendment Stefan Kerry

The members shall, at each annual meeting appoint an Auditor to audit give assurance regarding the accounts of the Corporation. The Auditor shall to hold office until the next annual meeting provided that the Board may fill a casual vacancy in the office of Auditor. The remuneration of the Auditor shall be fixed by the Board. The Auditors of the Corporation shall be given the same notice as the members for the annual meeting.

Rationale: To provide the Board with the flexibility to hold annual reviews with a full audit every 4-5 years during a non-conference year to reduce the association's expenditures.

Motion to approve the CAFCE By-Law Amendment:

Motion to Approve: Stefan Kerry
Seconded by: Anil Raheja

Discussion:

Diana Young asked for clarification of the second sentence. "The Auditor shall hold office until the next annual meeting provided that the Board may fill a casual vacancy in the office of Auditor."

The Auditor shall hold office until the next Annual meeting. In the event that the Auditor is unable to fulfill their responsibility the Board may fill the vacancy.

Motion to approve the 1st amendment:

Motion to Approve: Doug Corby
Seconded by: Diana Young
All in favour, 1 opposed (Bob Scouler)

CARRIED

Discussion:

A full audit will be conducted at least once every five years.

Motion to approve the 2nd amendment:

Motion to Approve: Bob Scouler
Seconded by: Anil Raheja
All in favour, 2 Opposed (Kirk Patterson, Ken. Porteous)

CARRIED

Discussion:

The members shall, at each annual meeting, (additions of coma)

Motion to approve the 3rd amendment:

Motion to Approve: Chenfeng Huang
Seconded by: Linda Hart
All in favour, **CARRIED**

Motion to amend the CAFCE Bylaws 11.04 Auditor to include the amendments from Doug Corby, Bob Scouler and Chenfeng Huang.

Motion to Approve: Stefan Kerry
Seconded by: Maria Borg-Olivier
All in favour, Opposed (Kirk Patterson, Ken Porteous)
CARRIED

The members shall, at each annual meeting, appoint an Auditor to give assurance regarding the accounts of the Corporation. A full audit will be conducted at least once every five years. The Auditor shall hold office until the next Annual meeting. In the event that the Auditor is unable to fulfill their responsibility the Board may fill the vacancy. The remuneration of the Auditor shall be fixed by the Board. The Auditors of the Corporation shall be given the same notice as the members for the annual meeting.

7.0 Announcement of the CAFCE 2008/09 Board of Directors Linda Hart

Linda announced the new CAFCE Board of Directors:

Anil Raheja (President)
Kevin Rolston (President Elect & BC-YK)
Stacey Cool (Secretary)
Shane Philippe (Treasurer)
Stefan Kerry (Past President)
Diana Young (AB)
Lisa Whalen (ON)
Line Marier (QC)
Kelly Mahoney (MB)
Cliff Harrison (SK)
Ernie Doiron (Atlantic Canada)

Ex-officio: Carol Cox

Linda Hart, on behalf of CAFCE Board, presented Stefan Kerry, with a token of appreciation for serving as president for the year.

Stefan Kerry, on behalf of the 2007/08 CAFCE Board, presented Linda Hart with a token of appreciation for her three years of volunteer service on the CAFCE Board.

8.0 Adjournment

Motion to adjourn

Motion to Approve: Stefan Kerry
Seconded by: Nancy Chiang
All in favour, CARRIED

- 1 Anil Raheja, Memorial University
- 2 Bob Scouler, Centennial College
- 3 Chen Huang, Concordia U
- 4 Clifford Scott, PSC
- 5 Diana Young, University of Lethbridge
- 6 Doug Corby, Fanshawe College
- 7 Ian Wallace, University of Guelph
- 8 Kevin Rolston, Langara College
- 9 Kirk Patterson, University of Waterloo
- 10 Linda Hart, University of Guelph
- 11 Lisa Whalen, Georgian College
- 12 Malcolm Billings, USTC
- 13 Maria Borg-Olivier, Seneca C
- 14 Nancy Chiang, University of Waterloo
- 15 Stacey Cool, UNBSJ
- 16 Stefan Kerry, Ryerson University

Proxy Votes:

- | | |
|------------------------------------|----------------|
| 17 Mary Murphy, CAN | Anil Raheja |
| 18 Peter Rans, MUN | Anil Raheja |
| 19 Vimala Raheja, MUN | Anil Raheja |
| 20 Wally Jacobs, MUN | Anil Raheja |
| 21 Kathleen Winningham, Centennial | Bob Scouler |
| 22 Alex Bottauci, Concordia U | Chenfeng Huang |
| 23 Christine Webb, Concordia | Chenfeng Huang |
| 24 Edith Katz, Concordia | Chenfeng Huang |
| 25 Jean-Michel Paquette, Concordia | Chenfeng Huang |
| 26 Louise Lalonde, Concordia U | Chenfeng Huang |
| 27 Richard Melkonian, Concordia U | Chenfeng Huang |
| 28 Sally Craig, Concordia U | Chenfeng Huang |
| 29 Linda Lewington, UA | Diana Young |
| 30 Bernice Ezirim | Diana Young |
| 31 Kathie Anderson | Diana Young |
| 32 Dan Greenberg, RRC | Diana Young |
| 33 Jasminn Berteotti, UL | Diana Young |
| 34 Nancy Green, Ucalgary | Diana Young |
| 35 Patricia Oleksiew, RRC | Diana Young |
| 36 Randy Johnson, NAIT | Diana Young |
| 37 Stephen Concini, UA | Diana Young |
| 38 Steve Craig, UL | Diana Young |
| 39 Susan Konski, Keyano College | Diana Young |
| 40 Dorothy Gryszczuk, Fanshawe | Doug Corby |
| 41 Natalie Nossal, HM | Doug Corby |
| 42 Kerry Eamer, Carleton U | Ian Wallace |
| 43 Cathy Macleod, UNBC | Kevin Rolston |
| 44 Sheila Ashwell, UBC | Kevin Rolston |
| 45 Victoria Loughheed, Uvic | Kevin Rolston |
| 46 Don Bailey, Uvic | Kevin Rolston |
| 47 Angie Francis | Kevin Rolston |
| 48 Francine Proctor, Uvic | Kevin Rolston |
| 49 David Hutchinson, Uvic | Kevin Rolston |
| 50 Peter Cross, Uvic | Kevin Rolston |
| 51 Nancy Reed, Uvic | Kevin Rolston |

52 Laura Black, Uvic	Kevin Rolston
53 Shawn Read, Thompson Rivers U	Kevin Rolston
54 Anna-Marie Jubilo, UBC	Kevin Rolston
55 Judith Hall, BCIT	Kevin Rolston
56 Deb Bartlette, UFV	Kevin Rolston
57 Claudia Sperling, Uvic	Kevin Rolston
58 Bevin Heath Ansley	Kevin Rolston
59 Gloria Darroch, Camousin C	Kevin Rolston
60 Andrea Giles, Uvic	Kevin Rolston
61 Gerry Born, UM	Kevin Rolston
62 Jeela Jones, UO	Kevin Rolston
63 Karima Ramji, Uvic	Kevin Rolston
64 Kelly Mahoney, UM	Kevin Rolston
65 Laura Lazo, UM	Kevin Rolston
66 Norah McRae, Uvic	Kevin Rolston
67 Rohinne Lal, SFU	Kevin Rolston
68 Kenneth Porteous, UA	Kirk Patterson
69 Trudy Osborne, SIAST	Linda Hart
70 Shelley Ruecker, SIAST	Linda Hart
71 Cliff Harrison, SIAST	Linda Hart
72 Leland Patterson, SIAST	Linda Hart
73 Genevieve Snider, McGill	Linda Hart
74 Elizabeth Levin, Swinburne (Aust)	Linda Hart
75 Janet Brydges, UG	Linda Hart
76 Shelley Gallina, UG	Linda Hart
77 Andrew Kramer, UG	Linda Hart
78 Bruce Wilson, UG	Linda Hart
79 Gary Waller, UW	Linda Hart
80 Gary Waller, UW	Linda Hart
81 David Thompson, Canadore C	Lisa Whalen
82 Brenda Jessop, Sheridan	Lisa Whalen
83 Cathie Edmond, Alonquin UC	Lisa Whalen
84 Colin McEwan, WLU	Lisa Whalen
85 Joanne Cross, Georgian College	Lisa Whalen
86 Line Marnier, ACDEC Quebec	Lisa Whalen
87 Marc-André Daoust, Uottawa	Lisa Whalen
88 Michelle Benjamin, McMaster	Lisa Whalen
89 Bob Pryslak, UTSC	Malcolm Billing
90 Dallas Boyer, UT	Malcolm Billing
91 Elaine Fenner, Seneca College	Maria Borg-Olivier
92 Barbara Strang, UA	Nancy Chiang
93 Karen Vande Vyvere, UA	Nancy Chiang
94 Sherri Kuss, UA	Nancy Chiang
95 Laurie Lahn, WLU	Nancy Chiang
96 Colleen Phillips-Davis, UW	Nancy Chiang
97 Kerry Mahoney, UW	Nancy Chiang
98 Keith Kenning, UW	Nancy Chiang
99 Tony Munro, UW	Nancy Chiang
100 Janet Metz, UW	Nancy Chiang
101 Karen McCargar, WLU	Nancy Chiang
102 Olaf Naese, UW	Nancy Chiang
103 Rich Roach, UW	Nancy Chiang
104 Russ Winslade, Okanagan College	Nancy Chiang

105 Sandra Shantz, UW	Nancy Chiang
106 Shani Pearson, HM	Nancy Chiang
107 Tony Sebastian, SIAST	Stacey Cool
108 Mike MacIsaac, Cape Breton University	Stacey Cool
109 Julie Johnson, NSCC	Stacey Cool
110 Brenda Smart, Dal U	Stacey Cool
111 Diane Kunec, Umanitoba	Stacey Cool
112 Ernie Doiron, UPEI	Stacey Cool
113 Gerri Acorn, UM	Stacey Cool
114 Jenny Kagetsu, UBC	Stacey Cool
115 Kirsten Somers, MSVU	Stacey Cool
116 Maus Reinbold, MSVU	Stacey Cool
117 Scott Daniels, MSVU	Stacey Cool
118 Anna Cranston, Dal	Stacey Cool
119 Sonya Horsburgh, MSVU	Stacey Cool
120 Daniela Ibarra, Ryerson	Stefan Kerry
121 Noha Saab, Ryerson	Stefan Kerry
122 Peggy Jarvie, UW	Stefan Kerry
123 Nathalie Fahel, Ryerson	Stefan Kerry
124 Anna Lam, Ryerson	Stefan Kerry
125 Carmen Poulin, UW	Stefan Kerry
126 Craig Edwards, RRC	Stefan Kerry
127 David Everest, UW	Stefan Kerry
128 Gaby St. Pierre, Uottawa	Stefan Kerry
129 Rocco Fondaccaro, UW	Stefan Kerry
Required 126/Count 129	